



**Shri Gosar Hansraj Gosrani Commerce & Shri D. D. Nagda BBA College.**

## **IQAC**

### **MINUTES OF THE MEETING HELD ON**

**17<sup>th</sup> June 2019 – 10.30 AM**

**At,**

**Board Room**

#### **Agenda for the meeting:-**

- Members greeting for the new academic year
- To plan Faculty Development Program
- Commencement of LLB College
- To devise a 360 Degree - Skill Development Program
- To plan activities for social and noble cause
- To plan Seminars, talk-shows and workshops

#### **Attendance of Members for the meeting: -**

MEMBER NAME	MEMBER NAME
Mr. C. R. Shah (Trustee)	Mr. Amit Khimasia (Admin.)
Mr. Bhartesh Shah (Trustee)	Mr. Niral Shah (Technical)
Mrs. Snehal Kotak Palan (I/c Principal & IQAC Chairperson)	Mr. Ashok Shah (CCM)
Mrs. Sandra Moss (I/c Vice-Principal & Co-coordinator of IQAC)	Mr. Nitesh Kotecha (Leading Industrialist)
Prof. Khushboo Malde	Mr. Snehal Gohel (Industrialist)
Prof. Sneha Sumaria	Mr. Atul Khimasia (Parent & Industrialist)
Prof. CA Poorvee Malde	Mr. Harsh Bhuva (Student)
Prof. Krupa Trivedi (Alumni)	Mr. Tejas Parmar (Student)
Mr. Ajay Vadhar (Alumni)	



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**MINUTES:-**

- Chairperson: -
  - Mrs. Snehal Kotak Palan (I/c Principal & IQAC Chairperson) was elected as Chairperson of the meeting unanimously. She took the chair and welcomed all the members.
- Greeting for the new academic year: -
  - The chairperson starts the meeting with formal greeting address followed by sharing her views on the committee, its objectives and challenges.
- Propose to plan Faculty Development Program: -
  - The idea of fostering the development of faculties which will ultimately lead to the development of students and institution as a whole lead to the brain storming session on conducting a Faculty Development Program.
  - The discussion detailed over topics to be covered, appropriate dates, the keynote speakers to be invited, etc.
  - **RESOLVED that,** College will conduct the Faculty Development Program in the beginning of the academic year so as to give a progressive start. The follow- up work was assigned to I/c Principal to see how to work it out.
- Propose to plan of Commencement of LLB College: -
  - The chairperson shared the notion of starting up with one more degree course under the banner of Oshwal Education Trust. The discussion regarding the tasks to be undertaken the duties and responsibilities to be delegated and the formalities to be processed were taken up during the meeting.
- Propose to device a 360 Degree – Skill development Program: -
  - The other agenda in the meeting was coming up with one more additional program for the students that would help them kindle creativity and imagination. The course that would sparkle the blooming buds with finesse.
  - **RESOLVED that,** a cell will be created and the members in charge will take up the responsibility of devising, formulating and implementing the plan.



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- Propose to plan activities for social and noble cause: -
  - To imbibe the spirit of social responsibility and do a bit to bring about the change in society ideas were invited to suggest a theme and activity through which the goal could be accomplished.
- Propose to plan Seminars, Talk-shows and workshops: -
  - The guest lectures, talk shows and seminars would undoubtedly raise the bar of the students as it gives them exposure and excerpt the learnings from the experts apart from the subject faculties.

The views were shared regarding the topics to be covered, the speakers to be considered, the dates on which they can be scheduled, etc.

- VOTE OF THANKS:
  - As there was no other business to be transacted the meeting came to an end with a vote of thanks to the chair. The tentative month for the next meeting was announced as November 2019.

**(CHAIRPERSON)**



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**MINUTES OF THE MEETING HELD ON  
23<sup>th</sup> November 2019 – 10.30 AM  
At,  
Board Room**

**Agenda for the meeting:-**

- Members greeting for the new academic semester
- Review of the initiatives taken at the beginning of the academic year
- Initiatives to be taken to make the campus eco-friendly

**Attendance of Members for the meeting: -**

MEMBER NAME	MEMBER NAME
Mr. C. R. Shah (Trustee)	Mr. Amit Khimasia (Admin.)
Mr. Bhartesh Shah (Trustee)	Mr. Niraj Shah (Technical)
Mrs. Snehal Kotak Palan (I/c Principal & IQAC Chairperson)	Mr. Ashok Shah (CCM)
Mrs. Sandra Moss (I/c Vice-Principal & Co-coordinator of IQAC)	Mr. Nitesh Kotecha (Leading Industrialist)
Prof. Khushboo Malde	Mr. Atul Khimasia (Parent & Industrialist)
Prof. Sneha Sumaria	CA Sheetal Raithatha (Guardian)
Prof. CA Poorvee Malde	Mr. Harsh Bhuva (Student)
Prof. Krupa Trivedi (Alumni)	Mr. Tejas Parmar (Student)
Mr. Ajay Vadhar (Alumni)	





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**MINUTES:-**

- **CHAIRPERSON: -**
  - Mrs. Snehal Kotak Palan (I/c Principal & IQAC Chairperson) was elected as Chairperson of the meeting unanimously. She took the chair and welcomed all the members.
- **Greeting for the semester: -**
  - The chairperson starts the meeting with formal greeting address for the new academic semester followed by informing the committee with the agenda of the meeting.
- **Review of the initiatives taken at the beginning of the academic year: -**
  - The chairperson invited suggestions from the members to review the initiatives taken at the beginning.
  - The success of Faculty Development Program, the challenges faced in organizing and the key learning gained from the same was discussed.
  - The members in charge shared the activities taken up by 360 Degree - Skill Development Program and students benefitting from the same.
  - The seminars, workshops and talk shows conducted and rooms of improvement for the same to plan and conduct similar events in the future to come.
- **Initiatives to be taken to make the campus eco-friendly: -**
  - Different events and competitions were thought of to spread awareness about clean, green environment and ecological balance. The activities for the same were pondered upon and discussed by the members.
- **VOTE OF THANKS:**
  - As there was no other business to be transacted the meeting came to an end with a vote of thanks to the chair.

  
(CHAIRPERSON)



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## IQAC

### ACTION TAKEN REPORT FOR AY-2019-20

Sr. No.	For Whom	Plan Of action	Outcome achieved
1.	For Students	360 Degree (Skill Development Program)	The program aimed at Stimulating curiosity in the young, impressionable minds and equips them with tools to be better human beings. 30 sessions were conducted on myriad topics benefitting 45 students. They are exposed to the learnings which otherwise is not imparted in the routine syllabus of the college studies. They become employment ready and can easily adjust with the environment.
2.	For Students	Rally against anti-addiction & to Keep India clean	A Rally was conducted to propagate against anti-addiction and to keep India clean and green. The Rally was flagged off at Oshwal Centre by Trustees. Superintendent of Police Shri Sharad Singhal (IPS) endorsed the mission of the Rally and asked the Police personnel to join the Rally and requested them to quit their addiction. At the end of the Rally many students pledged to quit eating 'paan' and 'gudka'. In this way the Rally helped make a difference and bring about a change.
3.	For Students	Commencement of LLB College	With a mission to foster holistic development of our students, where learning is an amalgamation of academics, nurturing of talents, strengthening of personal values and extending learning beyond classrooms, Oshwal Education trust stepped up on more area in the field of education.



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4.	For Faculty	(1) Faculty encouraged to use one new method of teaching	(1) New teaching method was adopted.
			(2) Introduced new ways of Assessment for internal Exams.
		(2) All faculty members to work on publication of Research papers	(1) Research papers were prepared.
		(3) Faculty Development Program	(1) Continuous up gradation is the success mantra of today's education system. Focusing on this fundamental concept the OET managed Shri GHG-DDN College had organized a Faculty Development Programme for the most trending subject of research from 3rd June, 2019 to 8th June, 2019.